

Site Improvement Request Form



DEADLINE: MARCH 1, 2015

Any exhibitor requesting to enhance their outdoor exhibit space, by means of but not limited to, concrete, structures (non-mobile), other than a tent or landscaping (trees or shrubbery can be no taller than 12') must submit the site improvement request form and a site plan for approval by EAA to the Exhibit Office no later than March 1, 2015. See Service Contractors for approved landscapers.

Note: Some site improvement requests will require EAA to provide a quote. Some of these quotes will require surveying of the exhibit space. All cost incurred for the surveying process will be the responsibility of the company/person requesting the quote. EAA will notify companies if surveying costs will apply to their quote process.

Company Name: _____

D/B/A/ Name: _____ Booth/Space No.: _____

E-mail: _____ Telephone: _____

Company Representative: _____ Title: _____

Company Address: _____

City: _____ State: _____ Country: _____ ZIP: _____

Below is an explanation of what improvements we as a company would like to make to our Exhibit site. Please remember to also include a site plan for the below improvements no later than March 1, 2015.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.