July 2016

Dear EAA AirVenture Oshkosh 2016 Sponsor:

As you finalize your plans to attend this year's Convention, we're including some information to make your experience with EAA AirVenture the best it can be.

Arrivals: Monday July 18-Sunday, July 24th • Check-in begins daily at 8 a.m. at the Partner Resource Center (see map). EAA requires all sponsors to check in at the Partner Resource Center supported by Aviall to pick up their credentials prior to going to their exhibit booth/space. Please follow the steps below.

1. Check in with Partner Resource Center Staff to obtain all necessary credentials.
2. Apply all necessary credentials to your vehicle(s).
3. All exhibitors must wear exhibitor lanyards during set up and air show hours.
4. Proceed to booth to unload booth items.
5. After unloading booth items please park your vehicle in parking lot B or lot L.

Companies must be set up and be ready to conduct business by 9:00 a.m. on Monday, July 25, 2016—opening day of the event. Please remember the person your company has designated as "authorized to receive credentials" must check in and pick up the entire package of credentials. Distribution of the passes to the individuals working the show is this person's responsibility.

Sponsor parking during the event is based on the area(s) in which you are displaying. Those exhibiting in Hangars A, B, C, D, the Main Aircraft, and the Fly Market will park in the L or B Lot. Parking for those in the North Aircraft Display will be in the Red Lot and Ultralight exhibitors will park in the U Lot. A map with directions to these lot(s) is also included on the back of this letter. **Parking for storage trailers will be in U Lot only.**

Please NOTE: Clean up prior to the start of Convention is as important as clean up after the show. Nothing may be left in the aisles and all trash must be in the dumpsters by 5:00 p.m., Sunday, July 31, 2016. EAA may assess damages of up to $500.00 per occurrence for cleaning Sponsor's area either before, during or after AirVenture.

We would also like to remind you that there is no overnight parking allowed in the EAA parking lots.

Thank you in advance for your cooperation. We sincerely hope the trip to and from Oshkosh is safe for everyone. We look forward to seeing you soon.

Sincerely,

EAA AirVenture Oshkosh 2016

Mary Ann Dilling
Director, Business Development

EAA Exhibits | P.O. Box 3086, Oshkosh, WI 54903-3086 | f: 920-426-4828 | p: 800-236-1025 | exhibits@eaa.org

Exhibitor **Application Terms**

Terms and Conditions

See Operational Rules and Restrictions for more information

Exhibit Setup

Sponsors may begin installation of their exhibits Monday, July 18, 2016 at 8:00 a.m. and must be fully completed and ready for display by 9:00 a.m., Monday, July 25, 2016. **Sponsors must be registered by 12:00 Noon the day preceding the convention.** (If there is a conflict with your travel plans, please notify the PRC).

ALL SPONSORS will check in at the PRC, located north of Exhibit Hangar C. Admission wristbands are provided free of charge, based on sponsorship level, the number and type of booths assigned, for your convention staff. Additional weekly and daily admission wristbands may be purchased at the EAA member rate. All Exhibitors and staff must wear a wristband at all times while on EAA grounds. See "How to Exhibit/Additional Forms" of the Online Guide for the Pass & Registration order form.

AIRCRAFT ARRIVALS – EAA volunteers will start placing aircraft on Thursday, July 21, 2016. We ask that all aircraft arrive no later than Sunday, July 24, 2016 for placement in your site. We will place aircraft from 8:00 a.m.-5:00 p.m. Thursday, July 21-Sunday, July 24, 2016. Any aircraft arriving later than 5:00 p.m. will temporarily be held overnight and placed in your display the following morning. If your aircraft arrives after 5:00 p.m. on Sunday, July 24th, you run the risk of us not being able to accommodate your aircraft in your display space for the show. Please keep in mind that Sunday, July 24th is one of our busiest days for sponsor check-in and aircraft arrivals, so please feel free to arrive on or before Saturday, July 23rd to avoid traffic delays. All special arrival requests must be made to your relationship manager and receive prior written approval from EAA.

Exhibit Hours of Operation: Monday - Saturday from 9:00 a.m. to 5:00 p.m.
Sunday 9:00 a.m. to 4:00 p.m. (Ultralight area closes at 3:00 p.m.)

Exhibitor agrees to maintain and operate its complete display, booth, exhibit, etc. during all hours of operation for the entire duration of AirVenture. Exhibitor must ensure its exhibit is open between these hours to actively promote its products/service. Outdoor exhibits may be open prior to 9:00 a.m. (8:00 a.m.) and remain open after 5:00 p.m. (7:00 p.m.). Exhibitor is required to staff its exhibit as stated above.

Booth Teardown

Sunday, July 31, 2016 at 4:00 p.m. is the official closing of the exhibit areas. Ultralight Area will close at 3:00 p.m. Below is a time line set by EAA for dismantling your exhibit booth/space.

Sunday, July 31, 2016

> 3:00 p.m.-7:00 p.m. Boeing Plaza HQ will pull aircraft from the display areas.
> 3:00 p.m. Teardown may begin in Ultralight display area ONLY.
> 4:00 p.m. Exhibits close (Indoor, Main & North Aircraft and Fly Market).
> 4:00 p.m.-5:00 p.m. Aircraft departure, and Exhibitor may manually teardown booth/space.
> 4:00 p.m.-6:00 p.m. GES will be delivering fiber cases and cardboard boxes. If you are unsure if your case qualifies to be delivered, please contact GES for clarification.
> 5:00 pm Exhibitor may pull vehicles (no semis) up to its building/space.
> GES fork lift services will not be available until Monday, August 1, 2016, at 8:00 a.m.
> GES will deliver all empty crates overnight; they will be delivered to all Exhibitors by 8:00 a.m. Monday, August 1, 2016. > **Empty crates will not be available to the Exhibitor or delivered before this time.**

Monday, August 1, 2016

> 8:00 a.m. – GES will start loading outbound shipments.
> 8:00 a.m. – 6:00 p.m. Exhibitor teardown with GES services.

Tuesday, August 2, 2016

> 8:00 a.m. – 5:00 p.m. Exhibitor teardown

Wednesday, August 3, 2016

> 8:00 a.m. – 5:00 p.m. Exhibitor teardown

& B-17 OPERATIONS
HOMEBUILDERS HQ
FEDERAL PAVILION
HOMEBUILT PARKING
IAC HQ & FORUMS
VINTAGE RED BARN
VINTAGE SHOWPLANE PARKING/CAMPING
WARBIRDS HQ
WARBIRD ALLEY
WITTMAN RD
AEROPLANE WORKSHOP
SKY SHOPPE
EIDE ST
FAA AVIATION SAFETY CENTER
BOEING CENTENNIAL PLAZA
VINTAGE HANGAR
HOMEBUILDERS HANGAR
P-1 TAXIWAY
WAUKAU AVE
VERN AVE
VINTAGE AIRCRAFT CAMPING
ULTRALIGHT BARN & FORUMS
ULTRALIGHT RUNWAY
FORUMS PLAZA
See detail on reverse
SWEEPSTAKES
EAA FOUR CORNERS
See detail by map key
THEATER IN THE WOODS
ADMISSION GATE
KNAPP ST
WEAREHOUSE
WORKSHOPS PLAZA
See detail on reverse
EXHIBIT HANGAR A
EXHIBIT HANGAR B
EXHIBIT HANGAR C
EXHIBIT HANGAR D
PERMIT ONLY
F LOT
PERMIT ONLY
WARBIRD CAMPING
EAA AVIATION GATEWAY PARK
HOMEBUILT AIRCRAFT CAMPING
GALLATIN AVE
JAMES RAY BLVD
CELEBRATION WAY
WAUPUN RD
U LOT
EXHIBIT
PERMIT
WARBIRD LOT
PERMIT ONLY
BONZO DR
LOT B
FOUNDATION RD
LOT L
PERMIT ONLY
AEROMART
PAUL'S WOODS
MULVA WAY
FLY MARKET
FOREST HOME AVE
BUS PARK
RED BARN CAMP STORE
Z LOT
PERMIT ONLY
ORANGE LOT
LOT B
PERMIT ONLY
PELTON PARKWAY
CAMP SCHOLLER SECURITY & ASSISTANCE CENTER
NATURE CENTER PAVILION
LOT C
PERMIT ONLY
GOYKE AVE
BLUE LOT
DOOLITTLE DR
AIR ACADEMY LODGE
COMPASS HILL
CHAPEL
MEMORIAL WALL
MUSEUM RD
FLY-IN THEATER
SCHAICK RD
CAMP SCHOLLER
LINDBERGH AVE
KIDVENTURE
RC FLYING AREA
Limited Hours
101 WOODS
PIONEER AIRPORT
PIONEER RUNWAY
STITS RD
EAA AIRVENTURE MUSEUM
HELICOPTER FLIGHT EXPERIENCES
WEST CAMP STORE
GRAY LOT
CAMP SCHOLLER CAMPER REGISTRATION
POBEREZNY RD
BROWN LOT
LOT S
Route used by ALL exhibitors
Route to PRC/Sponsor Check-In
Route to B Lot parking
Route to L Lot parking
Route to U Lot parking
Route to Warbird Lot parking

AIRVENTURE
OSHKOSH.
2016

Company Name

Booth/Space Number

EAA EXHIBITOR TEMPORARY AUTO PERMIT

Good through July 24th

• Hang pass from rear-view mirror •

Please cut red lines
to create pass

AIRVENTURE
OSHKOSH.
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COMMERCIAL AIRCRAFT DISPLAY

EAA AIRVENTURE OSHKOSH

Company Name: _____

BOOTH #s

Prior to landing, place this pass/permit in the lower left-hand corner of your windshield for access to the display area.

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TRI-MOTOR & B-17 OPERATIONS
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WARBIRDS HQ
WARBIRD ALLEY
WITTMAN RD
FEDERAL PAVILION
AEROPLANE WORKSHOP
SKY SHOPPE
HOMEBUILDERS HANGAR
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VERN AVE
ELM AVE
KNAPP ST
WITTMAN RD
ADMISSION GATE

Cut Here

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