

AirVenture 2015 Exhibitor Checklist



We thank you for your company's interest and involvement in EAA AirVenture Oshkosh 2015. We hope you find this Exhibitor's Guide as helpful and informative as we intend it to be, and invite you to contact us should you have any questions on its contents. Visit **AirVenture.org/exhibitors** for a copy of this guide.

Below is your Exhibitor checklist of important deadlines and form submittals.

- ☐ **December 31, 2014 2015 Exhibitor Application** (See page 56)
- ☐ **December 31, 2014 Site Design Layout** (See page 59)
- ☐ **December 31, 2014 Display Aircraft & Owner Information** (See page 60)
- ☐ **March 1, 2015 Site Improvement Request** (See page 61)
- ☐ **April 1, 2015 Certificate of Insurance** (See page 72)
- ☐ **May 1, 2015 Electrical Form** (See page 62)
- ☐ **May 1, 2015 Discount Tent Rental Deadline** (See page 162)
- ☐ **May 31, 2015 Trademarks/Art Submission** (See page 73 & 74)
- ☐ **June 1, 2015 Pass & Registration Request** (See page 63)
- ☐ **June 1, 2015 Airventure Official Program Closing Date** (See page 36)
- ☐ **June 1, 2015 Security Form** (See page 64)
- ☐ **June 15, 2015 AirVenture Visitor's Guide** (See page 38)
- ☐ **June 15, 2015 Special Event Request Form** (See page 65)
- ☐ **June 25, 2015 Discount Ges Rental Deadline** (See Page 92)
- ☐ **July 1, 2015 Ultralight Registration Form** (See page 68)
- ☐ **July 1, 2015 Fire Protection Certification** (See page 67)
- ☐ **July 6, 2015 Airventure Today Newspaper Closing Date** (See page 34)
- ☐ **July 16, 2015 Water Cooler Order Form** (See page 88)

We suggest that each member of your AirVenture 2015 team take the opportunity to review this Exhibitor's Guide, as the success of your participation is based upon your knowledge of the policies and procedures we have in place. If you have questions or comments, please call us at 800-236-1025, or e-mail us at exhibits@eaa.org, as we are here to assist you. Your input and suggestions are encouraged and welcomed, as we strive to constantly provide you with the best of service.

Thanks again for your personal and professional involvement. We look forward to seeing you at **EAA AirVenture Oshkosh 2015, July 20 through July 26, 2015.**

Sincerely,
EAA AirVenture Oshkosh 2015

A handwritten signature in black ink that reads "Rebecca Fischer".

Rebecca Fischer
Manager, Exhibitor Fulfillment