

AirVenture 2017 Exhibitor Checklist



We thank you for your company's interest and involvement in EAA AirVenture Oshkosh 2017. We hope you find the exhibitor's web pages and links as helpful and informative as we intend them to be, and invite you to contact us should you have any questions on the contents. Visit AirVenture.org/exhibitors to review the exhibitor's web pages and links.

Below is your Exhibitor checklist of important deadlines and form submittals.

- ☐ **September 1, 2016 2017 Exhibitor Application**
- ☐ **September 1, 2016 Site Design Layout**
- ☐ **September 1, 2016 Display Aircraft & Owner Information**
- ☐ **December 31, 2016..... Site Improvement Request**
- ☐ **December 31, 2016..... Electrical Form**
- ☐ **January 31, 2017..... Discount Tent Rental Deadline**
- ☐ **March 1, 2017 Pass & Registration Request**
- ☐ **March 1, 2017 Ultralight Registration Form**
- ☐ **March 1, 2017 Fire Protection Certification**
- ☐ **April 1, 2017 Certificate of Insurance**
- ☐ **May 1, 2017 Security Form**
- ☐ **May 1, 2017..... Special Event Request Form**
- ☐ **May 26, 2017..... Airventure Official Program Closing Date**
- ☐ **May 31, 2017 Trademarks/Art Submission**
- ☐ **June 1, 2017 Bottles Water & Ice Form**
- ☐ **June 9, 2017..... AirVenture Visitor's Guide**
- ☐ **June 30, 2017 Discount GES Rental Deadline**
- ☐ **July 10, 2017 Airventure Today Newspaper Closing Date**
- ☐ **July 15, 2017..... Water Cooler Order Form**

We suggest that each member of your AirVenture 2017 team take the opportunity to review the exhibitor's web pages and links, as the success of your participation is based upon your knowledge of the policies and procedures we have in place. If you have questions or comments, please call us at 800-236-1025, or e-mail us at exhibits@eaa.org, as we are here to assist you. Your input and suggestions are encouraged and welcomed, as we strive to constantly provide you with the best of service.

Thanks again for your personal and professional involvement. We look forward to seeing you at **EAA AirVenture Oshkosh 2017, July 24 through July 30, 2017.**

Sincerely,
EAA AirVenture Oshkosh 2017

A handwritten signature in black ink, appearing to read "Rebecca A. Fischer".

Rebecca A. Fischer
Business Relationship Manager