Young Eagles
Risk Management Training

Version - 2023
Why the need for this training?

• Educate chapter leaders
• Understanding the EAA insurance plan
• Emphasize importance of waivers
• How to work with non-EAA entities
• Planning for the “what ifs”
• Reduce liability for pilots, chapters, and EAA
Young Eagles Program Requirements

- Chapter Requirements
- Volunteer Requirements
- Flight Guidelines
- Youth Requirements
Chapter Requirements

• Must be current on chapter renewal
  o Due December 31
• Must have a Young Eagles Coordinator
  o Maximum of three coordinators
• Must submit an event insurance application
  o Submit at least 30 days prior to the event
### Volunteer Requirements

#### EAA Volunteer Pilots
- Current EAA member
- Youth protection and background check
- Legal to carry passengers
  - Currency requirements
  - Flight review
  - Medical/Basic Med (if applicable)
- Airworthy aircraft
- Passenger liability insurance
  - Pilot must carry a minimum of $100,000 per passenger liability insurance
- Supplemental EAA insurance ($1M)

#### Young Eagles Coordinator
- Current EAA member
- Current chapter member
- Youth protection and background check
- Young Eagles Risk Management Training

#### Ground Volunteers
- Minimum of two ground volunteers must have completed YPP and background check
- Two-Deep Leadership with youth at all times
- EAA and chapter membership recommended
# Flight Requirements

## Before the Flight
- Complete registration form and waiver
  - Signature from parent/legal guardian and pilot
  - Leave the waiver on the ground
- **No hot loading (boarding with the engine(s) running)**
  - Helicopters included
- Provide passenger briefing (suggested)
  - How to board the aircraft
  - How the seatbelts work
  - How the doors/canopy work

## In Flight
- Day VFR
- No Aerobatics
- No formation flights
- No unusual attitudes
- Flight must remain within 25nm of departure airport
- May not land at a different airport, except in emergency situations
- Maximum of three passengers per flight
  - Recommend one Young Eagles per flight
  - No switching of seats in flight
Youth Requirements

• Age – 8 to 17
• Signature from parent/legal guardian
  o Grandparents and extended family do not qualify unless legal guardian
• Allowed to take multiple flights
  o Six to seven times more likely to pursue a future in aviation
EAA Insurance Plan

Two different policies are in play regarding Young Eagles activities.

Chapter General Liability Insurance Policy
and
Young Eagles Non-Owned Aircraft Policy
EAA Insurance Plan

Chapter General Liability Insurance Policy

• **Who is covered?** – Chapter, members, officers, volunteers
  o Mandatory for all chapters in US and Canada
  o Paid by the chapter during chapter renewal

• **What is covered?** – Liability coverage for approved chapter events, including Young Eagles rallies. Including bodily injury and property damage.
  o $1 million, $2 million, and $3 million limits available (different premiums)
  o **Mandatory** coverage available to chapters with facilities
  o Optional Hangarkeepers coverage also available.

• **Where is coverage in place?** – Ground liability insurance only (i.e. trip and fall, burns, etc.)

• **When is coverage in place?** – Coverage in place 24/7
EAA Insurance Plan

Young Eagles Non-Owned Aircraft Policy

- **Who is covered?** – EAA member pilots and chapters
  - Pilots must carry minimum of $100,000 per seat liability insurance
- **What is covered?** – $1 million excess for bodily injury and property damage liability
- **Where is coverage in place?** – During the Young Eagles flight
- **When is coverage in place?** – Automatically in place for any Young Eagles flight
EAA Insurance Plan

Chapter Insurance – General Liability Coverage
Covers the ground activities at a Young Eagles rally
(i.e. trip and fall, burns, etc.)
Not limited to Young Eagles activities

Young Eagles Non-Owned Aircraft Policy
$1 million of excess liability
Covers inflight/aircraft operations for any Young Eagles flight
Limited to Young Eagles flights (waiver validates what is/isn’t a Young Eagles flight)
EAA Insurance Plan

What isn’t Covered?

Chapter Insurance Plan – General Liability Protection
- Unapproved activities
- Other organizations (i.e. flying club, pilots association, rotary club, etc.)

Young Eagles Insurance – Non-Owned Aircraft Policy ($1 million of excess liability)
- Aircraft hull coverage
- Flight activities outside of the Young Eagles program (i.e. make a wish flights, CAP flights, charitable flights, commercial ride activities, etc.)
EAA Insurance Plan

What would nullify the coverage?

Chapter Insurance Plan – General Liability Protection
• Unapproved activities

Young Eagles Insurance – Non-Owned Aircraft Policy ($1 million of excess liability)
• Pilot who fails to meet pilot requirements
  o EAA membership, passenger currency, aircraft airworthiness requirements, YPP/BG Check, personal passenger liability coverage, etc.
• Flight operated outside of flight guidelines
  o Night flight, aerobatics, formation flights, IFR, landing at a different airport, hot loading, etc.
Young Eagles Registration/Waivers – Why do we need them?
• Understanding of inherent risk
• Waive liability/assume risk
• Indemnify/hold harmless
• Consent
• Documentation of flights
• Bottom line: Extra protection for pilot, EAA, and chapter.

Note: New waiver doesn’t include a photo release
• Separate release at EAA.org/YEVolunteers

Must be signed by pilot and parent/legal guardian before every Young Eagles flight
Unacceptable Waivers

- Missing parent and/or pilot signatures or accepting signatures other than the parent/guardian
- PDF scans or photo copies of signed waivers
- Using a YE waiver for Eagle Flights or vice versa
- Printed PDFs that are missing portions of the original two-sided forms (must be front/back)
- Out-of-date versions
Acceptable Waivers

- The current (revised 06/21) two-sided flight registration form and liability waiver
- The one-sided liability waiver printed via Young Eagles Online Registration (YEDay)
- Digital submissions of signatures for both the pilot and parent, via the EAA Digital Signature iPad App.

Only these three waiver will be accepted moving forward. Any other waiver submission will render the flights invalid.
The Bottom Line

• NO SIGNED WAIVER – NO YOUNG EAGLES FLIGHT
  • No Young Eagles credits, no pilot credits, no entry into World’s Largest Logbook

• Three Acceptable Waivers
  • The original hard copy two-side registration form/waiver dated (06/21)
  • Printed liability waiver from Young Eagles online registration (YEDay), unique to each registrant
  • EAA Digital Signature App submissions (pilot and parent) in conjunction with Young Eagles online registration (YEDay)
Young Eagles Rally Planning Considerations
Young Eagles Rally
Planning Considerations

Only EAA Chapters can host/spONSOR Young Eagles rallies

Question:
What defines a Young Eagles rally?

Answer:
 a. Any time there are more than two EAA member pilots providing Young Eagles flights.

   OR

 b. There are two aircraft at capacity and youth participants left waiting on the ground for a Young Eagles flight.

   OR

 c. There are six or more youth participants left waiting on the ground for a Young Eagles flight, regardless of the number of aircraft flying.
Young Eagles Rally
Hosting v. Participating

• **Sole Organizer** – Chapter maintains planning and operational control of the entire event.
  i.e.: Young Eagles Rally and Pancake Breakfast at the airport

• **Participant** – Chapter participates by providing approved activities at another organization’s event.
  i.e.: EAA chapter holds Young Eagles Rally at an airport sponsored open house, with food vendors on-site to sell food for a different organization.
  ▪ Only the chapter’s involvement (i.e. Young Eagles rally) is covered

• **Co-sponsoring** an event is a prohibited activity under the Chapter Insurance Plan.
  • With the exception “with other EAA chapters” as they fall under the same EAA insurance plan
  i.e.: Chapter and Pilot Association are co-sponsoring a fly-in

• **Being the sole organizer is approved, participating is approved, co-sponsoring is prohibited**
Young Eagles Rally
Filing Event Insurance

Required to submit for all chapter events – especially Young Eagles rallies

EAA.org/ChapterInsurance

Provide Full Disclosure of What's Planned at the Events

• What, Where, and When is the event?
  • Why is this important?

Next Up
• Five Little Words
What could possibly go wrong?
EAA Chapter Insurance Event Form

It’s Easy – Fill in the blanks and check the boxes!

EAA.org/ChapterInsurance
Young Eagles Rally
Other Flight Activities

**Adult Ride Along** – Not recommend as it takes away from the experience.
- Sometimes required (i.e. youth with disabilities, nervous children)
- EAA does offer adult ride along waivers. Required to turn these in with YE waivers
- EAA.org/YEVolunteers

**Eagle Flights** – Cannot occur concurrently with Young Eagles rallies
- EAA.org/EagleFlights

**Flying Start Events** – Do not combine with Young Eagles rallies
- Operationally speaking, the events are very different
- One-off Young Eagles flights acceptable (i.e. 17 year old aspiring pilot)
  - Be sure to have Young Eagles waivers
- EAA.org/FlyingStart
Young Eagles Rally
Event Briefings

**Pilot briefing** – Recommended for all volunteer pilots to participate.
- Review taxi routes, route of flight, reporting points, etc.
- Consider involving ATC if at a towered airfield

**Volunteer briefing** – Brief all the ground volunteers
- Review the check-in process, to ensure waivers are all signed
- Review safety area precautions. i.e. where escorts are needed

**Post event debrief** – Review event procedures, what worked, what didn’t work, etc.
- Collect volunteer feedback
Young Eagles Rally – Using Sound Judgement

Overall Decision Making – Always err on the side of caution.
• EAA will back up chapter decisions made in the best interest of safety.

Weather – Consider setting event weather minimum/maximums that will make go/no-go decision easy.

Pilot Selection – If you feel a pilot is unfit to fly at a rally, the chapters can remove them from the flight roster.

Flightline Safety – Safety area, marshals, trained escorts, safety vests, etc.
Young Eagles Rally – Using Sound Judgement

Saying “no” is difficult – The correct decision is often times the most difficult one to make.

• “No, we cannot accept a grandparent’s signature in place of the parent signature”

• “No, we won’t be flying today because the winds are unfavorable.”

• “No, we won’t be taking any more registrations today, because our pilots have already flown for 3 hours.”

• “No, we cannot let you fly without a completed waiver”
Planning for the what ifs...
Preparing for an Accident/Incident Reporting to EAA HQ

- **Report ALL incidents to EAA HQ** – No matter how big or how small...
- Disclose all event details
- Report ASAP following an incident
- EAA.org/ChapterInsurance > Incident Reporting
- Incident Contact Karen Kryzaniak
  - 920-426-4822 office
  - 920-379-4822 cell
  - kkryzaniak@eaa.org
Preparing for an Accident/Incident Documentation and Reporting

- Note the date, time, and location of the accident or occurrence. Draw a diagram if applicable.
- Obtain names, addresses, and telephone contact numbers for all injured persons or damaged property.
- Attempt to obtain names, addresses, and telephone contact numbers for all witnesses to the accident or occurrence.
- Make sure immediate first aid is provided, and qualified medical personnel are notified of any injury.
- Protect damaged property from any further damage.
- Have someone take immediate photographs of the accident scene if possible.
- Report incident to local FAA office or other government authority if applicable.
- Pilot must report any incidents/accidents to the FAA (substantial damage only)
Preparing for an Accident/Incident
Chapter Planning

• Communication plan should an off-field/alternate airfield landing be needed
  o Pilot communication back to chapter
  o Chapter communication with family
  o Transportation plan
• Crowd control in case of an incident
  o Keep attendees in a controlled area
• Prepare for documentation – *More to come on this*...
• Prepare for contact from media outlets – *More to come on this*...
Preparing for an Accident/Incident
Working with the Media

• Do not speak to the media about the incident – But be prepared for the media to call the chapter
• Know where to direct a reporter for facts from the FAA or NTSB
• Consider collecting background information on your chapter/airport
• What would be your response as a chapter leader or member if you answered the phone and the caller said, “I’m a reporter from (your local newspaper) and would like to ask you a couple of things about the airplane accident today.”? NO COMMENT is not a good answer.
• Do not speculate – “We understand there has been an incident today at the Local County Regional Airport. The local authorities, along with the FAA and NTSB are conducting a thorough investigation. Once more facts are available, they will be reported by those agencies. Our thoughts and prayers continue to be with those involved.”
Young Eagles Risk Management Training

Wrap-Up

**Complete the Quiz** – Link available on the next page.
- Must score a 70%
- May retake as many times as needed

**Share This Training** – Encourage fellow chapter leaders to complete this course

**Printable PDF** – PDF of these slides is available for download on the next page.
- Also available at EAA.org/YERiskTraining
Thank you!!!

The Young Eagles program is the world’s greatest youth aviation program, thanks entirely to your volunteer efforts!

Questions: yeagles@eaa.org